

Squirrels Pre-School Rugby Ltd c/o Paddox Primary School

Fareham Avenue

Rugby

Warwickshire

CV22 5HS

01788 576167

 preschool.s@welearn365.com

www.squirrelspreschoolrugby.co.uk

**Nappy Changing Policy**

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| --- | --- | --- | --- |
| **A Unique Child** | **Positive****Relationships** | **Enabling****Environments** | **Learning and****Development** |
| **Supporting children to develop** | **Warm and loving** | **Value all people** | **Personal and Social** |

**Statement of intent**

We wish to include all children in Squirrels and understand that children arrive at pre-school at different stages in their development and that some children may still be in nappies or trainer pants. We work with parents towards toilet training, unless there are any medical or developmental reasons why this would be inappropriate.

**Procedures**

In the event of it being necessary to change a child’s nappy, or clothing, the following procedures will be followed.

1. **In order to care for the children’s physical needs we ask that parents/carers:**
* Make sure that wherever possible children arrive at pre-school wearing a clean nappy or trainer pants.
* Provide nappies and wipes for soiled nappies so that if it is necessary to change the child their individual needs can be met.
* Discuss any issues arising from the policy with the child’s key worker.
1. **Squirrels Pre-School will ensure that:**
* Only staff employed by Squirrels will change children’s nappies or trainer pants. Clothing may be changed by Students if they are deemed by the manager as responsible. Parents and volunteers are NOT permitted to do this.
* Children’s nappies, pants or clothes will be changed in a private area which complies with Health, Hygiene and Safety regulations.
* Although this area is private, it is not isolated and the member of staff can still be easily heard by other staff members.

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* The area/mats etc. will be cleaned in between each child being changed with a suitable disinfectant cleaner, ensuring the mat is clean and ready for the next use.
* A child will never be left alone on the changing mat.
* Staff will wear clean disposable gloves and plastic aprons.
* Appropriate hand washing facilities will be available for the adult and the child and hands will be washed using antibacterial soap and dried thoroughly with a paper towel, after completing the procedure.
* Dirty nappies/trainer pants, gloves and aprons will be disposed of in a secure nappy bin which is emptied regularly into a nappy disposal unit and disposed of by a Waste Carrier company in line with the Environmental Protection Act 1990.
* Children do not have access to the Nappy Bin.
* The child’s privacy will be respected at all times during nappy changing.
* If the parent/carer has any queries or concerns about this procedure they should talk to their child’s key worker or any member of staff.
* All changes are recorded in the Changing book, and signed by the staff member providing the intimate care. A note is sent home to inform parents of the change.

This policy was adopted by the board of Directors of Squirrels Pre-School Rugby Ltd

on…………………18th June 2024………………………………………………………………….

Signed on behalf of the Board of Directors…………………………………………………………………..

Signed by Manager……………………………………………………………………….

Date of policy review ………April 2025……………………………………………………………………….

Signed copy held in setting

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